



Allergies and Allergic Reactions Policy

At Spice Childcare we are aware that children can have allergies which may cause allergic reactions. We will follow this policy to ensure allergic reactions are prevented and staff are fully aware of how to support a child who may be having an allergic reaction.

- Information will be passed on by parents from the registration form regarding allergic reactions, and allergies will be shared with all staff in the setting.
- An allergy register will be kept in kitchen area.
- The manager will carry out a full Allergy Risk Assessment Procedure with the parent prior to the child starting at the setting. The information will then be shared with all staff.
- All food prepared for a child with a specific allergy will be prepared in an area where there is no chance of contamination, and served on equipment that has not been in contact with this specific food type, e.g. nuts.
- The manager and parents will work together to ensure a child with specific food allergies receives no food at the setting that may harm them.
- If a child has an allergic reaction to food, a bee sting, plant etc., a first aid trained member of staff will administer the appropriate treatment and parents will be informed.
- If this treatment requires specialist treatment, e.g. an epipen, then at least two members of staff working directly with the child and the manager will receive specific medical training to be able to administer the treatment to each individual child.
- A sick child above all needs their family; therefore every effort will be made to contact a family member as soon as possible.
- If the allergic reaction is severe a member of staff will summon an ambulance immediately. We WILL NOT attempt to transport the sick/injured child in our own vehicles.
- Whilst waiting for the ambulance, we will contact the emergency contact and arrange to meet them at the hospital.

- A senior member of staff will accompany the child, and collect together registration forms, relevant medication sheets, medication and child's comforter.
- Staff will remain calm at all times as children who witness an allergic reaction may well be affected by it, and may need lots of cuddles, comfort and reassurance.
- All incidents will be recorded, shared and signed by the parents at the earliest opportunity.

Internal use only

This policy was adopted on	
Signed on behalf of Spice Childcare	
Date for review	